SUPREME COURT OF NEW JERSEY BOARD ON CONTINUING LEGAL EDUCATION

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April 14, 2022

Simcha Dornbush National Academy of CLE 483 Hempstead Ave West Hempstead, NY 11552

VIA EMAIL ONLY

Re: Service Provider Application – Provider #334 National Academy of CLE

Dear Simcha Dornbush:

The Board on Continuing Legal Education has reviewed and approved your application for Service Provider Status. As an approved service provider, the continuing legal education activities or courses that you offer, during your two-year approval period, are presumptively approved. However, you are required to enter into the CLE system a course announcement in advance of the presentation for each of the courses you offer. These courses will be listed in the course catalogue for attorneys to search. You may make a request to have the courses kept from the catalogue; however, the presumption is for inclusion. In addition, you are required to file a detailed report describing the CLE activities you conducted during the prior six months by January 15 and July 15 of each year during this two-year approval period. Should you fail to either enter your course announcements into the system or to submit the bi-annual report, pursuant to <u>BCLE Reg.</u> 302:7, your status as an approved provider may be revoked and your courses not counted as approved.

This approval period begins **April 30, 2022** and will expire on **April 30, 2024**. You should be aware that a grant of approval as a service provider may be continued for an additional, consecutive two-year period upon the filing of a new and fully completed application and payment of the required fee before the expiration of this current period.

Please note that, pursuant to <u>BCLE Reg</u>. 302:7, approved provider status may be revoked at any time if the provider fails to meet the requirements stated in the Board's regulations.

Providers are reminded that if a course is presented other than "faculty in room with participants," it is considered to be an alternative verifiable learning format. Alternative verifiable learning formats include, but are not limited to, courses on video/audio/DVD. interactive webcasts, satellite simulcast, teleconference/videoconference, internet computer self-study, and on-line internet presentations. If approved for CLE credit, courses completed by New Jersey attorneys through alternative verifiable learning formats shall account for no more than twelve credit hours per compliance period.

The approval of these courses extends to the live, classroom-format presentation of the material and your approval for alternate verifiable learning is limited to: video/audio/DVD, satellite simulcast, teleconference/videoconference, internet computer self-study, interactive webcasts and on-line internet presentations. Should you offer any other types of alternate verifiable learning formats in the future, you will be required to request approval from the Board and provide information on how participation of that particular format will be verified.

Please be reminded that credit hours do not include introductory remarks, keynote speeches, luncheon/dinner speeches, breaks, or other non-educational activities.

All providers of New Jersey continuing legal education are required to issue a New Jersey Certificate of Attendance to all attendees upon successful completion of each approved course. The Certificate of Attendance should readily distinguish live from alternative verifiable learning format courses. Providers are also required to maintain records of attendance for a period of not less than three years. Your attendance list for in-person courses should include timed sign in and sign out that is monitored to ensure that an accurate record is being kept of an attorney's participation in that seminar. Verification records for courses given in alternative verifiable learning must be in accordance with the procedures listed and approved in your application.

Please contact me at the number listed above if you have any questions or concerns.

Wendy L. Weiss

WLW/jmo